

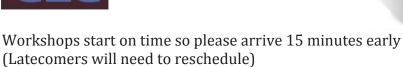
Tooele
Job-Readiness

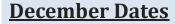
December Workshops

These workshops are offered to YOU at NO COST! Refer to calendar below for date, time, and location:



Community Learning Center 211 S. Tooele Blvd (room #206) Tooele, UT





Resume Writing

1st 9 a.m. – 11:30 a.m. 15th 9 a.m. – 11:30 a.m.

Interviewing

1st 1 p.m. – 3:30 p.m. 15th 1 p.m. – 3:30 p.m. Purpose: To provide quality workshops, presented by trained professionals, which provide up-to-date job seeking techniques that will prepare you to compete in a competitive job market.

Resume Writing:

Learn modern methods of developing an effective resume that will get you the interview!

Interviewing Skills:

Strategize ways to gain an EDGE in the interview process. Learn strategies to confidently complete an interview.

Register TODAY!
(No Cost)

Call: 1-801-468-0132 or Email: workshop@utah.gov or

Register online: jobs.utah.gov

Please provide: your name, phone #, workshop title and date